



No. IITD/DMS/Admission/MBA-FT/2024-2025/

25 April 2024

Dear Candidate,

Subject: Offer of admission to the MBA / MBA (Telecom) Full Time Programme for the 1st Semester (Session 2024-2025)

Congratulations! You have been selected for admission to the 2 year **MBA / MBA (Telecom) Full Time** Programme of IIT Delhi for the session 2024-25. Please refer to the enclosed **Annexure** for the terms and conditions of admission. Please submit the fee as per the following schedule.

S. No.	Type of fees	Amount (Rs)	Deadline	Remarks
1	First installment of Institute dues (1 Semester 2024-25) for GEN/OBC/EWS Category	3,22,400/- [#] (Pay through online payment)	Confirm acceptance by 28 April 2024	After depositing the fee please send the fee receipt by e-mail to mbainquiry@dms.iitd.ac.in
	For SC/ST/PwD Category	22,400/- [#] (Pay through online payment)		
2	For Management Systems Society	25,000/- (Pay through online payment) Foundation for Innovation and Technology Transfer (FITT), Bank Name Canara Bank A/C No. 0346101014024, IFSC code CNRB0008599)	Deposit the fee by 30 April 2024	

Please note that admission and hostel allocation are separate and institute Residence fee of Rs. 8600/- is to be paid if hostel is allotted which is not included in the above fee.

SC/ST and PwD students are given 100% exemption from payment of tuition fee.

Procedure for Payment of Fees (as mentioned at S. No. 1 Above) using State Bank Collect

Step -1: URL: <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

Step-2: State of Corporate/Institution: "National Capital Territory of Delhi" Corporate/Institution: "Educational Institutions"
Choose following and click <Go> button

Step-3: Educational Institute Name: "IITD REVENUE ACCOUNT (FEE COLLECTION)"
Click <submit>

Step-4: Payment Category: "Fees new MBA/MSc/offline application form"


Step-5: Send the online receipt by mail.

(Only for those who have taken loan from the banks or arc holder of some scholarship from outside agencies and Paying through DD)
Generate Challan from online and then prepare Demand Draft (DD) for the total amount of Challan (fee + other charges in challan) in the name of **Registrar, IIT Delhi and submit to SBI Branch.**

You must confirm acceptance of this offer by replying to this email within three days of receipt of this letter. Upon failure to deposit the fee by 30 April 2024, the offer of admission will automatically stand cancelled and the seat will be offered to the next eligible candidate.

Contacts for any further clarification	Important dates
Mr. Vimal Kumar (Admission Office) Ph. 011-26597034 Department's Office Ph. 011-26591171 Prof. Agam Gupta (Admission Coordinator) Ph. 011-26598406 Prof. Amlendu Kumar Dubey (Admission Coordinator) Ph. 011-26597619 Mr. Alan V. Sinate Deputy Registrar (Academics) Ph. 011-26591737	Registration: 05 July 2024 (Friday) Commencement of Classes: 22 July 2024*

*There will be two weeks of preparatory course work before the formal commencement of classes.


(Prof. Agam Gupta)
Admission Coordinator

Encl: - Annexure giving details of the terms of admission
- Proforma of Medical fitness certificate
- Format of OBC Certificate
- Format of EWS Certificate

Annexure

1. Your Admission is **provisional** subject to:
 - (i) Production of the qualifying **Degree Certificate and Mark Sheets** showing the required % of marks/ CGPA by 05.07.2024/ 31.10.2024*
 - (ii) Production of proof of having appeared / passed in the qualifying degree examination
 - (iii) Production of OBC/EWS /SC/ ST/ PwD Certificate (for respective category candidates)
 - (iv) Production of **Relieving Certificate** from Employer (for working professionals)
 - (v) Production of self-attested copies of **CAT score card** by 05/07/2024

* **Only in case of students who are in final year of qualifying examination**

If you are in the final year of your qualifying examination, you must inform Academic (P.G.) Section, IIT Delhi **in writing** about the requirements of your qualifying degree including Viva-Voce, are not met by the date of late registration. Failure to inform the Academic Section about non-completion shall result in forfeiture of entire fees deposited by you, in addition to the cancellation of admission.

2. You will have to produce a Medical Fitness Certificate in the prescribed format (copy enclosed). The admission is subject to your being found medically fit.
3. You will be required to give an undertaking to the effect, interalia, that you would not leave the programme midway or appear in any competitive examination, etc. without the prior permission of the Institute.
4. You will be governed by the Rules and Regulations of the Institute in force from time to time.
5. You must submit your documents and attend Orientation on dates as per Schedule to be notified through the Institute Webpage (<https://home.iitd.ac.in/pg-admissions.php>). If for unavoidable circumstances, you cannot do so by the given dates, you may, with the prior permission of Dean Academics, approved in writing, register until the last date of Late Registration for Semester 1, 2024-25, given on the Institute calendar (<https://home.iitd.ac.in/academic-calendar.php>). Failing this permitted "late registration", the offer of admission would automatically stand cancelled, even if you have already paid the Institute and/or Hostel dues.
6. You will be required to renew your registration every semester which is done centrally, normally in July and December every year. On failure to do so, your registration as Institute student will stand terminated.
7. In case you have already been selected for admission in any other Deptt./Centre/School/Programme of this Institute, you will have to resign from that Deptt./Centre/School/ Programme before joining this Deptt./Centre/School/ Programme.
8. You are required to open an Account with State Bank of India/ Canara Bank (if not already having) and intimate your Account details to the J.R. (Accounts).
9. **Note: This offer of admission does not guarantee on-campus accommodation.**

The Institute will strive to provide a hostel seat (on sharing basis only) to selected female candidates, candidates with special needs (SwD - Students with Disabilities, formally admitted as PwD) and foreign nationals, to the extent possible, only on application and subject to availability.

Male students are not eligible for hostel accommodation generally before completion of 1 full academic year. Later they may be considered for offering of seat (on sharing basis only) subject to availability.

For any query in this regard, contact adhm@admin.iitd.ac.in, Tel. 011-26591784.

MEDICAL CERTIFICATE

MEDICAL EXAMINATION REPORT
(To be filled and signed by the candidate)

Entry No.	2	0	2	4							
-----------	---	---	---	---	--	--	--	--	--	--	--

GENERAL EXPECTATIONS

Candidate will have good general physique with

- (a). Vision : Should be normal, In case of defective vision it should be corrected to 6/9 in both eyes or 6/6 in the better eye.
- (b). Hearing : Should be normal. Defective hearing should be corrected.
- (c). Heart and Lungs : Should not have any abnormality and no history of mental disease or Epileptic fits.

PERSONAL HISTORY

1. Name. _____
2. Father/Guardian's Name _____
3. Age _____ Year _____ Months _____ Date of Birth _____
4. Sex _____
5. Identification Mark on the Body _____ (This can be a mole, scar or birthmark)
6. Major illness/operation: _____
(Specify nature of illness/operation)

6(a) Declaration by student: I am not suffering from any chronic illness like Epilepsy, Bronchial Asthma etc.

Signature of the Candidate

FORM-OBC-NCL

OBC-NCL Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL)
APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER
THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kum* _____ Son/
Daughter* of Shri/Smt.* _____ of Village/ Town*
_____ District/Division* _____ in the
State/Union Territory _____ belongs to the
_____ community that is recognized as a backward
class under Government of India**, Ministry of Social Justice and Empowerment's
Resolution No. _____ dated _____ ***

Shri/Smt./Kum. _____ and/or _____ his/her
family ordinarily reside(s) in the _____
District/Division of the _____ State/Union Territory. This is also to
certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3
of the Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93 Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.)
dated 09/03/2004, further modified vide OM No. 36033/3/2004 Estt. (Res.) dated 14/10/2008, again
further modified vide OM No.36036/2/2013 Estt (Res) dtd. 27/05/2013 and O.M. No. 36033/1/2013-
Estt. (Res.) dated 13.09.2017.

District Magistrate / Deputy Commissioner /
Any other Competent Authority

Dated:

Seal

-
1. Please delete the word(s) which are not applicable.
 2. As listed in the **Annexure** (for FORM OBC NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

- a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub Divisional Officer of the area where the candidate and/or his family resides

ANNEXURE for FORM OBC NCL

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93 BCC(C)	13.09.1993
2	No.12011/9/94 BCC	19.10.1994
3	No.12011/7/95 BCC	24.05.1995
4	No.12011/96/94 BCC	09.03.1996
5	No.12011/44/96 BCC	11.12.1996
6	No.12011/13/97 BCC	03.12.1997
7	No.12011/99/94 BCC	11.12.1997
8	No.12011/68/98 BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014

Annexure - F

Government of _____
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the

State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

1. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____

Recent
Passport
size attested
photograph
of the
applicant

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.